

Area Name: \_\_\_\_\_



Area: L: \_\_\_\_\_ W: \_\_\_\_\_ H1: \_\_\_\_\_ H2: \_\_\_\_\_ (Vaulted)

Other Measurements: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Exterior Scope Sheet*

REPAIR ITEM	UM	SCOPES	DETAILS	REPAIR ITEM	UM	SCOPES	DETAILS
<b>FOUNDATION / MASONRY WALL ITEMS</b>				<b>ROOFING ITEMS</b>			
Treated Wood Piling	LF		Type:	Residential Roof Truss	SF		
Untreated Wood Piling	LF		Type:	Roof Framing	SF		
Steel Pipe Piling	LF		Type:	Roof Sheathing	SF		
Steel Beam Piling	LF		Type:	Composition Shingles	SQ		
Prestressed Concrete Piling	LF		Type:	Wood Shingles	SQ		
Piling Cross-Bracing	LF		Type:	Wood Shakes	SQ		
Wood Foundation Post	EA		Size:	90# Rolled Roofing	SQ		
Concrete Block Pier	LF		Type:	Built-up Residential Roofing	SQ		
Brick Piers	LF		Type:	Slate Roofing	SQ		
Concrete Footing	LF		Type:	Tile Roofing	SQ		
Concrete Slab	SF		Type:	Tin Shingles	SQ		
Lally Column	LF		Type:	Commercial Trusses	LF		
				Truss Joist (TJI)	SF		
Concrete Wall	SF		Type:	Roof Decking	SF		
Structural Brick Wall	SF		Type:	Built-up Roofing (Cml)	SQ		
Masonry Block Wall	SF		Type:	Elastomeric Roofing	SQ		
<b>EXTERIOR ITEMS</b>				EDPM (Rubber Roofing)	SQ		
Exterior Sheathing	SF			Standing Seam	SF		
Exterior Insulation	SF			Roofing Sheets/Panel	SF		
Exterior Siding	SF			<b>MISCELLANEOUS EXTERIOR ITEMS</b>			
Exterior Stucco	SY			Steel Building	SF		
Brick Veneer	SF			Aluminum Patio Cover	SF		
Colonial Style Columns	EA			Aluminum Carport	SF		
Exterior Trim	LF		Size:	Storage Shed	SF		
Chimney	LF			Wood Decking	SF		
Soffit Systems	LF		Type:	Pole Barn	SF		
Fascia	LF			Gazebo	SF		
Gutters	LF		Type:	Porch	SF		
Downspout	LF			Pool	SF		
Shutters	PR			Mail Box	EA		
Awning	SF			Yard Pole Light	EA		
Patio Pavers	SF			Putting Green	SF		
Soffit Vent	LF			Ice and Water Shield	SF		
Attic / Gable Vent	EA			Metal Flashing	LF		
Dryer Vent	EA			Roof Vent	EA		
Foundation Vent	EA			Skylight	EA		
Frieze Vent	EA			Cupolas	EA		
Water Heater Cap	EA			<b>ADJUSTER / ESTIMATOR NOTES</b>			
Hood Exhaust Vent	EA						
Sec'ty Louver Vent Grating	SF						
<b>FENCING ITEMS</b>							
Chain Link Fencing	LF		Type:				
Galvanized Wire Fencing	LF		Height:				
Wood Fencing	LF						
Vinyl Fencing	LF						
Wrought Iron Fencing	LF		Height:				

SCOPES: 1=REMOVE 2=REPLACE 3=REMOVE & REPLACE 4=REPAIR 5=RE-INSTALL 6=CLEAN 7=PAINT / FINISH  
 8=MINIMUM CHARGE 9=PICK ITEM AS SHOWN 0=MAKE YOUR OWN SCOPE

Area Name: \_\_\_\_\_



Area: L: \_\_\_\_\_ W: \_\_\_\_\_ H1: \_\_\_\_\_ H2: \_\_\_\_\_ (Vaulted)

Other Measurements: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Framing Take-off*

REPAIR ITEM	UM	SCOPES	DETAILS	REPAIR ITEM	UM	SCOPE S	DETAILS
<b>FRAMING ITEMS</b>				<b>CEILING FRAMING</b>			
Floor Framing System	SF			Ceiling Framing Systems:			
Wall Framing System	LF			16" O.C. System	SF		Size Joist:
Rough-in Opening	EA			24" O.C. System	SF		Size Joist:
Plywood Sheathing	SF						
Metal Stud Framing	SF			Ceiling Extras:			
Wall Framing	LF			Block/Bridge Sets	EA		
Ceiling Framing System	SF			Ledger Strips	LF		
Residential Trusses	SF			Ledger Boards	LF		
Commercial Trusses	LF			Earthquake Straps	EA		
Truss Joist System	SF			Hurricane Clips	EA		
Roof Framing	SF						
Glue-Laminated Beams	LF			Treat / Seal Ceiling Framing	SF		
Beam / Girder	LF						
Dimensional Lumber	LF						
<b>FLOOR FRAMING</b>				<b>TRUSS FRAMING</b>			
Floor Framing Systems:				Residential Trusses (per SF)	SF		Span:
12" O.C.	SF		Size:	Residential Trusses (per LF)	LF		Pitch:
16" O.C.	SF		Size:	Commercial Trusses	LF		
24" O.C.	SF		Size:	Gable Trusses	EA		
Truss Joist (TJI)	SF		Size:	Truss Joist System	SF		
Floor Extras:							
Block/Bridge Sets	EA			<b>CONVENTIONAL ROOF FRAMING</b>			
Ledger Strips	LF			Rafters	LF		
Ledger Boards	LF			Ridge Beam	LF		
Mud Sill	LF			Collar Beam	LF		
Earthquake Straps	EA			Purlins	LF		
Wall Extras:				Ledger Board	LF		
Wall Studs	LF			Outriggers	LF		
Plates	LF			Lookout Rafter	LF		
Mud Sills	LF			Fly Rafter	LF		
Headers	LF			Dormer Studs	SF		
Fireblock	LF			Freeze Block	LF		
Let-ins (Ribbons)	LF						
Earthquake Straps	EA			<b>BEAMS AND GIRDERS</b>			
Hurricane Clips	EA			Solid Wood Beam	LF		Size:
Wall Sheathing	SF		Thick:	Steel I-Beam	LF		Size:
Wall Rough-ins:				Precast Concrete	LF		
Door Opening	EA			Lally Column	LF		
Wall Opening	EA						
				<b>ADJUSTER / ESTIMATOR NOTES</b>			
Treat and Seal Walls	SF						

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Area Name: \_\_\_\_\_



Main Area: L: \_\_\_\_\_ W: \_\_\_\_\_ H1: \_\_\_\_\_ H2: \_\_\_\_\_ (Vaulted)

Offsets/Closets: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Interior Loss Scope Sheet*

REPAIR ITEM	UM	SCOPES	DETAILS	REPAIR ITEM	UM	SCOPES	DETAILS
<b>GENERAL CLEAN UP ITEMS</b>				<b>CEILING ITEMS</b>			
General Loss Clean-up	SF			Ceiling Framing System	SF		
Insured Clean-up	HR			Ceiling Insulation	SF		
Fire Loss Clean-up	SF			Ceiling Sheetrock	SF		
Flood Loss Clean-up	SF			Ceiling Plaster	SY		
Construction Clean-up	SF			Ceiling Paneling	SF		
Emergency Board-up	EA			Acoustical Tile Ceiling Panels	SF		
<b>FLOORING ITEMS</b>				Tin Ceiling Tiles	EA		
Floor Framing System	SF			Clean Ceiling	SF		
Floor Truss Joists	SF			Paint Ceiling	SF		
Floor Insulation	SF			<b>Walls &amp; Ceiling Items</b>			
Sub-Flooring	SF			Sheetrock Walls & Ceiling	SF		
Wood Plank Flooring	SF			Clean Walls & Ceiling	SF		
Laminate Wood Flooring	SF			Paint Walls & Ceiling	SF		
Parquet Flooring	SF			<b>MOULDINGS, TRIM AND CASINGS</b>			
Vinyl Flooring	SY			Base Moulding	LF		
Vinyl Tile Flooring	SF			Vinyl Base Moulding	LF		
Ceramic Tile in Mortar	SF			Ceramic Tile Base	LF		
Ceramic Tile in Mastic	SF			Quarry Tile Base	LF		
Granite Tile Floor	SF			Carpeted Base	LF		
Marble Tile Floor	SF			Shoe Moulding	LF		
Terrazzo Tile	SF			Brick Moulding	LF		
Terrazzo Topping Floor	SF			Casing	LF		
Brick Pavers	SF			Chair-rail Moulding	LF		
Slate Tile Floor	SF			Corner Moulding	LF		
Re-grout Floor Tile	SF			Cove Moulding	LF		
Carpeting (Per Sq. Yd.)	SY			Crown Moulding	LF		
Carpet Pad (Per Sq. Yd.)	SY			Quarter-round Moulding	LF		
Carpeting (Per Sq. Ft.)	SF			Picture Moulding	LF		
Carpet Pad (Per Sq. Ft.)	SF			Wainscot Cap	LF		
<b>WALL ITEMS</b>				Interior Door Casing / Trim	EA		
Wall Framing System	LF			Ext. Colonial Entrance Trim	EA		
Wall Insulation	SF			Window Casing / Trim	EA		
Wall Sheetrock	SF			Cased Opening	EA		
Wall Plaster	SY			Window Stool	LF		
Wall Paneling	SF			Decorative Wood Beam	LF		
T&G/ V-Joint Plank Panel	SF			<b>Shelving</b>			
Wallpaper	SF			Closet Shelving	LF		
Ceramic Tile in Mastic	SF			Decorative Shelving	LF		
Ceramic Tile in Mortar	SF			Custom Wood Shelving	LF		
Mirror Wall Tile	SF			Commercial Steel Shelving	EA		
Glass Block Wall Tile	SF			<b>Adjuster / Estimator Notes and Drawings</b>			
Marble Wall Tile	SF						
Plastic Wall Tile	SF						
Cork Wall Tile	SF						
Wall Partition	SF						
Clean Walls	SF						
Paint Walls	SF						

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## Interior Loss Scope Sheet

REPAIR ITEM	UM	SCOPES	DETAILS	REPAIR ITEM	UM	SCOPES	DETAILS
<b>INTERIOR AND EXTERIOR DOORS</b>				<b>ELECTRICAL ITEMS</b>			
Pre-hung H/C Door	EA			Electrical Service Call	EA		
H/C Door (Dr only)	EA			Electrical Outlet	EA		
Pre-hung S/C Flush Door	EA			Light Switch	EA		
Flush S/C Door (Dr only)	EA			Light Fixture	EA		
Panel S/C Door (Dr only)	EA			Main Service	EA		Amps:
Bi-fold Full Louvered Door	EA			Electrical Wire	LF		
Bi-fold H/C Door	EA			Computer Network Cable	LF		
Louvered Door	EA			Smoke Detector	EA		
By-Pass Sliding Door	EA			Doorbell / Chimes	EA		
Pre-hung S/C Door	EA			Intercom System	EA		
Pre-hung Steel-Clad Door	EA			Security System	EA		
Beveled Glass Door	EA			Satellite System	EA		
French Door	EA			Television Antenna	EA		
Dutch Door	EA			Vacuum Cleaning System	EA		
Security Door Grating	EA			Ceiling Fan	EA		
Sliding Glass Patio Door	EA			Bathroom Vent Fan	EA		
Screen Door	EA			Kitchen Exhaust Fan	EA		
Cross-buck Storm Door	EA			Attic Exhaust Fan	EA		
Combination Storm Door	EA			<b>HEATING AND COOLING SYSTEMS</b>			
Garage Door	EA		Size:	Heat/AC Service Call	EA		
Basement / Cellar Door	EA			Air Conditioner	EA		
Door Hardware	EA			Heat Pump	EA		
Solid-Core Wood Door (Cml)	EA			Room Heating Unit	EA		
Pre-hung Steel Door (Cml)	EA			Furnace Unit	EA		
Metal Door Only (Cml)	EA			Boiler	EA		
Stockroom Door (Cml)	EA			Ductwork	LF		
Roll-up Steel Fire Door (Cml)	EA			<b>CONTENTS MANIPULATION / AREA PROTECTION</b>			
Glass Revolving Door (Cml)	EA			Move & Reset Contents	LS		\$
<b>WINDOWS, GLASS AND TREATMENTS</b>				Cover and Protect	SF		
Aluminum Window	EA			<b>Miscellaneous Items</b>			
Vinyl Window	EA			Stairs	EA		
Wood Window	EA			Elevator	EA		
Window Screens	EA			Dumbwaiter	EA		
Window Glass	SF			Fireplace	EA		
Window Treatment	LF			Wall Mirror	SF		
Storefront System	SF			Major Appliance	EA		
Curtain Wall System	SF			Fire Sprinkler System	SF		
<b>CABINETS AND TOPS</b>				Termite Treatment	SF		
Base Cabinetry	LF			<b>CHURCH ACCESSORIES</b>			
Tall Cabinetry	LF			Lectern	EA		
Wall Cabinetry	LF			Pulpit	EA		
Above Appliance Cabinetry	LF			Ark	EA		
Medicine Cabinet	EA			Pews	LF		
Vanity Cabinetry	LF			Kneelers	LF		
Countertop	LF		Type:	Confessionals	EA		
<b>PLUMBING ITEMS</b>				Communion Rails	LF		
Plumbing Service Call	EA			Altars	EA		
Plumbing Lines	LF			Stained Glass	SF		
Commode	EA			<b>ADJUSTER / ESTIMATOR NOTES</b>			
Bathtub	EA						
Shower	EA						
Sink (Fixture only)	EA						
Sink (Complete Assembly)	EA						
Garbage Disposal	EA		List:				
Bath Accessories	EA						
Water Heater	EA		Type:				
Sump Pump	EA						

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Other Measurements: \_\_\_\_\_  
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 \_\_\_\_\_

*Misc. Costs*

REPAIR ITEM	UM	SCOPES	DETAILS	REPAIR ITEM	UM	SCOPES	DETAILS
<b>HOURLY LABOR COSTS</b>				<b>DEMOLITION COSTS</b>			
Carpenter Labor	HR			Int. Room Demo – Resid.	SF		
Sheetrock Installer	HR			Int. Room Demo – Cml	SF		
Roofer Labor	HR			Demo Wood-Framed Bldg	SF		
Painter Labor	HR			Demo Masonry Building	SF		
Mason Labor	HR			Demo Reinf. Concrete Bldg	SF		
Electrician Labor	HR			Demo Steel Building	SF		
Plumber Labor	HR			Demo Concrete Slab	SF		
General Labor	HR			Labor Hours for Demolition	HR		
Cleaning Labor	HR						
<b>SQUARE FOOT COSTS</b>				<b>SITE WORK COSTS</b>			
Electrical - Per SF	SF			Excavation	CY		
HVAC – Per SF	SF			Back Fill	CY		
Plumbing - Per SF	SF			Fill	CY		
				Grading	SF		
				Paving	SF		
<b>EQUIPMENT RENTAL</b>				<b>CONTRACTOR COSTS</b>			
Misc. Equipment Rental	LS			Temporary Utilities	EA		
Air Compressor	EA			Debris Removal	EA		
Backhoe	EA			Dumpster Rental	EA		
Bobcat	EA			Scaffolding	SF		
Jackhammer	EA			Ladder Jacks (Per Side)	PR		
Blower for Insulation	EA			Inspections Fee	EA		
Forklift	EA			Permit	EA		
Concrete Mixer	EA			Fees	EA		
Concrete Bucket	EA						
Concrete Pump	EA						
Dump Truck	EA			<b>LEVELING COSTS</b>			
Flatbed Truck	EA			Temporary Bracing	SF		
Generator	EA			Jack and Relevel	SF		
Sandblaster	EA						
Space Heater	EA			<b>ADJUSTER / ESTIMATOR NOTES</b>			
Welder	EA						
<b>Landscaping</b>							
Lawn Sprinkler System	SF						
Seeding	SF						
Tree Removal	EA						
Ground Cover Plants	EA						
Shrubs	EA						
Trees	EA						

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