



ASSURANT



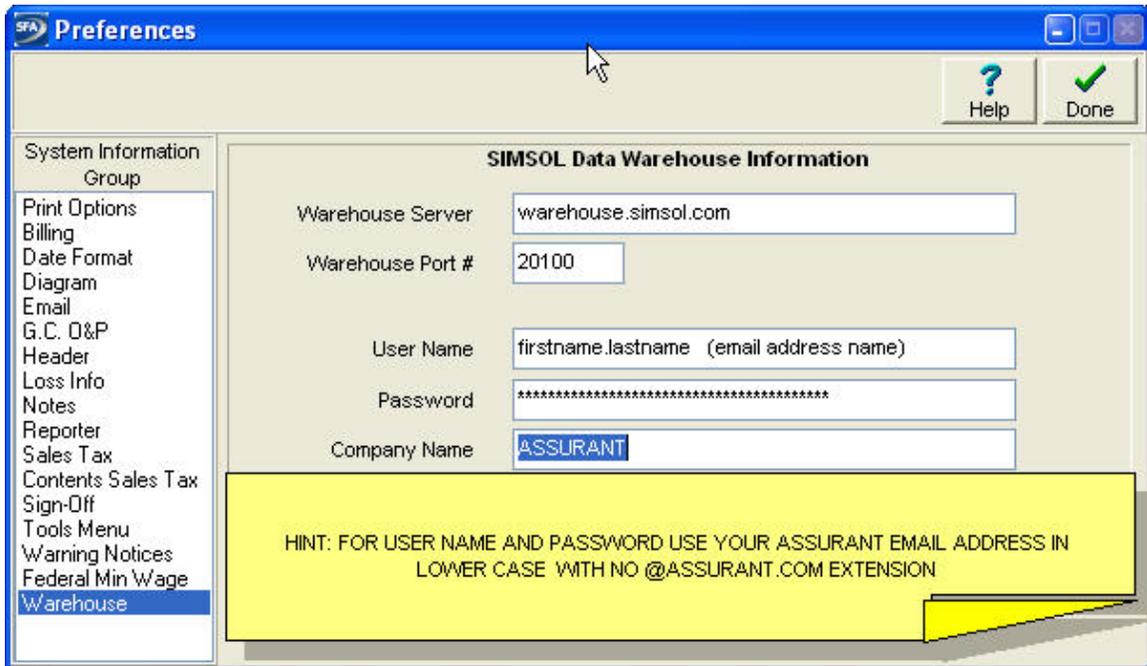
Uploading
to the
SIMSOL
Warehouse



A Guide for the Adjuster

Uploading to The SIMSOL® Warehouse

Once the Warehouse function has been activated with SIMSOL® the adjuster must set up the program to log on to the Warehouse. In SIMSOL for Adjusters, select the View/Preferences pull down menu and click on Warehouse. Complete the fields as below using the example listed with your email address without the “@assurant.com” extension for the User Name and Password.



The screenshot shows the 'Preferences' window in SIMSOL. The 'System Information Group' is expanded to 'Warehouse'. The 'SIMSOL Data Warehouse Information' section contains the following fields:

- Warehouse Server: warehouse.simsol.com
- Warehouse Port #: 20100
- User Name: firstname.lastname (email address name)
- Password: *****
- Company Name: ASSURANT

A yellow callout box at the bottom of the form contains the following text: "HINT: FOR USER NAME AND PASSWORD USE YOUR ASSURANT EMAIL ADDRESS IN LOWER CASE WITH NO @ASSURANT.COM EXTENSION".

Once the fields have been completed, click the Done button to return to the Claim Grid.

Connecting to The Server – In order to connect to the SIMSOL® server the adjuster must be connected to the Internet. If using a dial-up connection, establish communication with your Internet Service Provider as you would normally. If using a DSL, Cable, T-1, or a Network connection that is always on go to next step.

Click on the Tools pull down menu and select SIMSOL Warehouse Tools. This will automatically connect to the server.



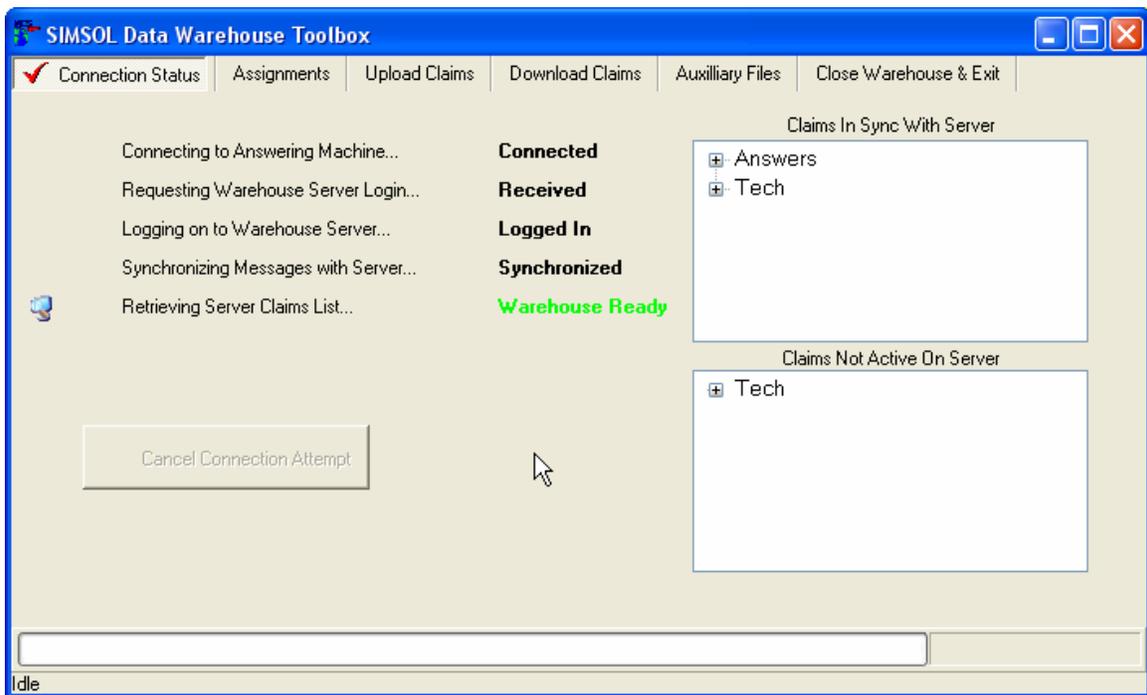
Uploading to The SIMSOL® Warehouse

The Log-In screen will display the progress of the connection and Log-In process. Once the connection is established and the user name is validated and synchronized, the green “Warehouse Ready” will be displayed.

The two windows to the right will display activity relative to the server items and the items on the adjuster’s computer. The top window will display all drawers seen by the server. By clicking on the + sign next to the drawer name, the claims in sync with the server will be displayed.

The bottom window displays the claims not active on the server by drawer.

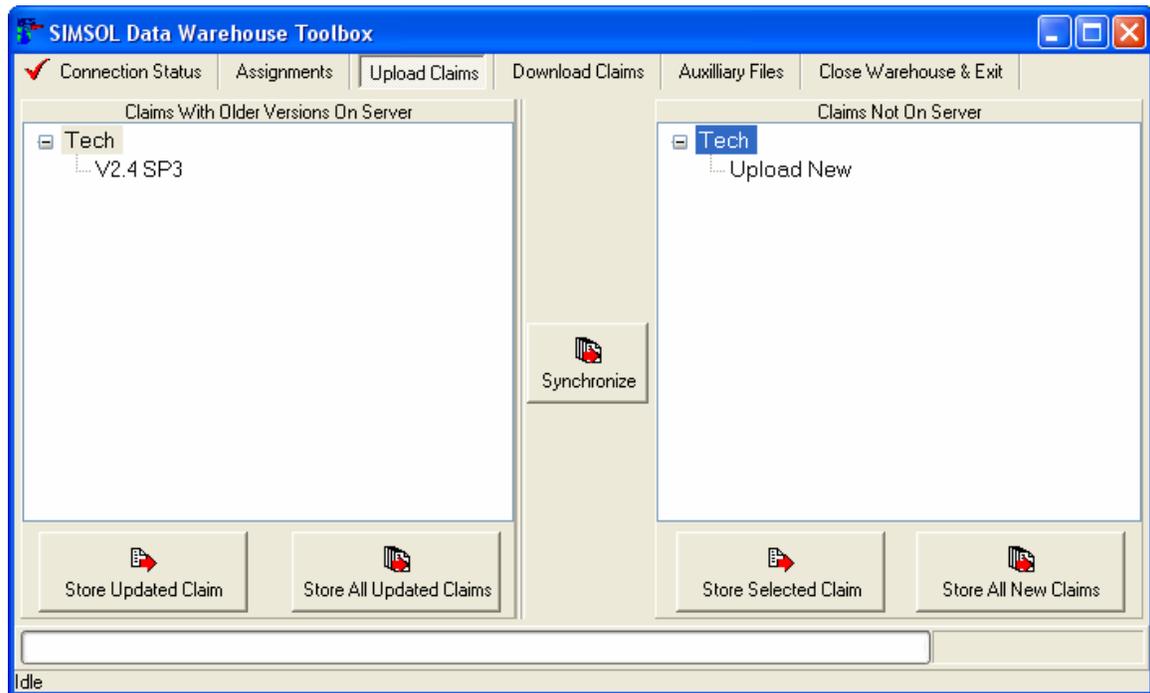
Note: The Assignments tab is not functional at this time.



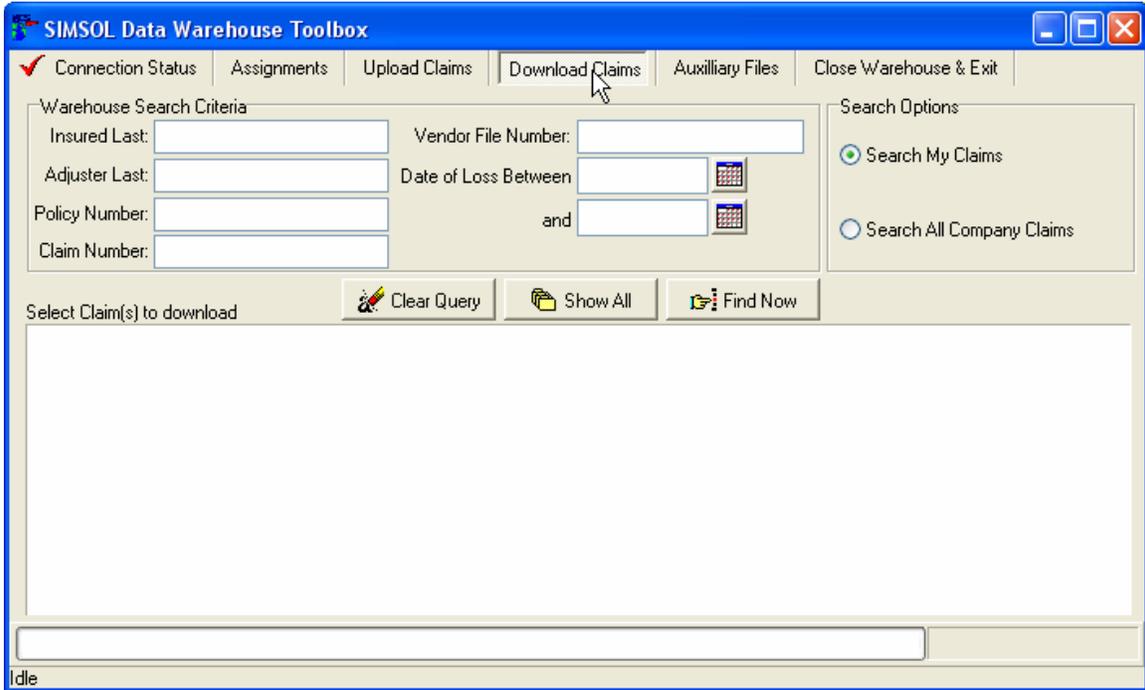
Upload Claims – The Upload Claims Tab allows the adjuster to move claims from his/her computer to the server. The Synchronize Button causes the Warehouse to accept all changes made to existing claims and store all new claims created by the adjuster. This is the most commonly used method.

The Store Updated Claim will upload only those updated claims that are highlighted in the left pane. The Store All Updated Claims will upload all claims in the left pane.

As above, the Store Selected Claims gives the adjuster the ability to select the new claims to be uploaded or upload all new claims by using the Store All New Claims button.



Download Claims – The Download Claims tab is useful for retrieving claim files that have been deleted from the adjuster’s computer. This is also helpful if the adjuster has had a computer crash or replaced the hard drive.



Use the Warehouse Search Criteria fields to search for particular claims. Once the fields are completed click on the Find Now Button. The list of claims will be displayed in the bottom pane. Select the claim to download. Select multiple claims by holding down the Ctrl (Control) key while clicking on the claims. Right click on one of the selected claims for the Download Claim(s) button. Click the download button to begin the download.

Adj Last Name	Claim Number	Insured Last Name	Policy Number	Users Claim Name	Date Of Loss
Garner	Test	Tester		Test	
Garner	Lane_Means	Lane	0175879	B28412-C40	3/24/1999
Garner	GMT/Macros	GMT/M		Macros	10/3/2002
Garner	Close			Close	
	8934371429H01998	Price	89HD371429	8934371429H01998	7/8/1998
Garner	Exercise 4	Mulder	H03-5544332211	Exercise 4	1/9/2003
Garner	Exercise 3	Simpson	H03-543219876	Exercise 3	12/26/2002
Garner	Exercise 2	Flintstone	568832234	Exercise 2	12/26/2002

Auxiliary Files – The Auxiliary Files tab is for uploading and storing adjuster created items such as the Contact Book (Phone Book). Use the Put Button to upload and the Get Button to download to your computer.

